

Minutes
Litchfield Board of Fire Commissioners & EMS
October 12 , 2017 7:00 PM
Litchfield Fire House, 258 West St., Litchfield

Chairman Campbell called the meeting to order at 7:00 p.m.

Members Present: Chairman John Campbell, Gary Shuhi, Paul Parsons, Jack Hodges

Members Absent: Douglas Hatstat, Heather Karpa

Approval of Minutes –September 14, 2017

P. Parsons moved to approve the minutes, G. Shuhi seconded and the motion passed unanimously.

Review and approve 2018 Commission meeting dates

J. Hodges moved to approve, G. Shuhi seconded and the motion passed unanimously.

Public Requests/Comments

None

Commission Requests

None

Budgets – Department, Capital & Operating Budgets

Litchfield FD air conditioning project was discussed. The Commission asked E. Evers to change the capital request for this project from \$155,000 to \$175,000 because the lower figure is based on an estimate that is a year old. J. Hodges moved to approve proposed 2018/19 capital requests as follows: East Litchfield energy and code updates to vestibule, windows and doors in the amount of \$70,000, Litchfield Fire roof/air conditioning unit in the amount of \$175,000 and the hall ceiling for \$22,000, Bantam Fire for parking lot repairs \$250,000 for a total of \$517,000, G. Shuhi seconded and motion passed unanimously. A discussion ensued regarding this year's remaining capital projects.

Fire Marshal Report

None

Update on Department Physicals -

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

Any EMS Business that needs to be discussed

The Commission expressed concerns that no representative from LVA is present at meetings. P. Parsons was concerned that there is discussion of bringing a 3rd ambulance into town. For the record, he is against this idea.

Discuss insurance coverage for non-firefighting duties.

The Chair noted that he is trying to get someone in to discuss this. It probably won't happen until January.

Communications

The Chair received a letter from Cramer and Anderson asking for information on the Morris ambulance coverage situation. The LVA Chief provided a copy of a written policy to the town and the town provided it to Cramer and Anderson.

Old Business

None

New Business

The Commission would like to have future discussions with the chiefs regarding the truck replacement list, joint buying for equipment and services and building maintenance capital expenses.

Adjournment

G. Shuhi moved to adjourn at 7:34 p.m., J. Hodges seconded and the motion passed unanimously.



**John Campbell, Chairman
Board of Fire Commissioners & EMS**

Date 11-9-17